

## INSTRUCTIONS FOR AUTHORS

Please, follow the instructions given below when typing manuscripts.

### 1. Page setup

Paper size: **A4**, width 21 cm, height 29,7 cm, portrait,  
Margins: top 3 cm, bottom 8.5 cm, left 6 cm, right 2 cm; gutter: 0 cm;  
header 2 cm, footer: 7.7 cm.

**2. The title** must be written in Times New Roman, 14 pt., bold, capitals, centered.

One line free.

**3. The name(s) of the author(s)** must be written in Times New Roman, 12pt., italic, capitals.

**4. The author(s)' affiliation(s)** including full postal and e-mail address(es) are given as footnote(s). In case of more than one author, the corresponding author must be identified with numbers in footnotes. Times New Roman, 9 pt., italic.

After author(s) name(s) two lines free.

**5. ABSTRACT.** should contain the purpose, the applied data and methods as well as the basic conclusion(s) of the paper.  
Times new Roman, 10 pt., indentation 1.27 cm (for the whole abstract text), justified, single line spacing.  
Word „**ABSTRACT.**” will be in capitals, bold, followed by point. Title will be in bold.

One line free.

**5. Keywords:** must be included up to 10 words or phrases to help to classify the topic.  
Times New Roman, 10 pt., word **Keywords:** has to be in bold.

One line free.

### **Text**

**Text titles.** The article may contain title up to 3 order (3.2.1. title...).

- a. First order title (1. TITLE...) has to be typed in Times New Roman, 11 pt., bold, capitals, indentation: 1.27 cm.
- b. Second order titles has to be typed in Times New Roman, 11 pt., bold, non-capitals, indentation: 1.27 cm.
- c. Third order titles has to be typed in Times New Roman, 11 pt., bold, italic, non-capitals, indentation: 1.27 cm .

Before a new title, whatever its order is, **one free line** is required.

**Text body** has to be typed in single spacing, 11 pt. Times New Roman font, justified, 1.27 first range paragraph indentation.

Use of S.I. units is expected, and the use of negative exponent is preferred to fractional sign.

Mathematical formulas have to be edited with Equation Editor. They are expected to be as simple as possible and numbered in parentheses at the right margin. All parameters of the formulas have to be specified. In the text body they will be type with italic characters.

### **Tables and figures**

All tables and figures must be cited in the text body in their numerical order.

**Tables** should be numbered using Arabic numbers with their legends given below them. Avoid too lengthy or complicated tables. You can use lower font size in the tables if necessary, but not under 7 pt.

Title of the table should be typed in Times New Roman, 10 pt., bold, italic , centered.

E.g.:

**Table 1. The frequency of major basins included in hydrological warning messages in 2009**

**Figures** should also be marked with Arabic numbers fully in black and white, we can publish colour pictures in the online version (please in this

case also attach colour form of pictures). The captions have to be given inside or below them.

Figures name are to be written in Times New Roman, 10 pt., bold, italic, centered, as it follows:

*Fig. 2. The frequency of hydrological warnings on major hydrographic basins in 2009*

### **Citation and references**

All publications cited in the text should be presented in the list of references, arranged in alphabetical order. ***There are no accepted cited publication in the references list if they are not cited in the text and vice versa.***

Reference in the text should contain the name(s) of the author(s) and year of publication. E.g., in the case of one author: Petterssen (1969); in the case of two authors: Gamov & Cleveland (1973); and if there are more than two authors: Smith et al. (1990). If the name of the author cannot be fitted into the text, then it will be put in the brackets: (Miller, 1989); etc.

When referring papers published in the same year by the same author, letters a, b, c, etc. should follow the year of publication. If there are many publications of the same authors as main (first) author, they will be ranged in chronological order.

**References list** must be edited in Times New Roman, 10 pt.. Titles will be automatically numbered, indentation of first line 1.27 cm. For each kind of publication, authors must follow the instructions:

***For an article:*** name(s) of author(s), year inside brackets, title of article in Italics,

name of journal, volume, number (the latter two in Italics) and pages. E.g.

1. Nathan, K.K. (1986), *A note on the relationship between photo-synthetically active radiation and cloud amount*. *Időjárás* 90, 10-13.

***For a book:*** name(s) of author(s), year inside brackets, title of the book (in Italic), publisher and place of publication. E.g.,

2. Junge, C.E. (1963), *Air Chemistry and Radioactivity*. Academic Press, New York and London.

***For a publication without authors*** (lows etc.), instead of authors, \*\*\* will be put and then year inside brackets, title in Italics, source (volume etc.). They will be mentioned at the end of the authors' list and ranged in chronological order.

3. \*\*\* (2004), *Ordonanța de urgență privind Sistemul Național de Management al Situațiilor de Urgență*, O.U. nr. 21/2004 din 15/04/2004, Monitorul Oficial, Partea I nr. 361 din 26 aprilie 2004.

***For a website:*** site name followed by the ***date of accessing***.

4. <http://www.inmh.ro> accesed on January, 25, 2015.

**File formats.** The preferred format is Microsoft Word, though we can accept most other word-processing packages in PC or Macintosh formats; however, please do **not** supply your typescript as a PDF.

**In order to be published, the articles must be formatted according to the instructions for authors and to the sample which can be found on the web page. Major corrections cannot be undertaken by either the editor or the publishers; if your paper is not prepared in accordance with these instructions it may not be considered further. Where requested to do so in the course of the peer review process, authors must revise their papers within one month of the request; otherwise the contribution will be considered withdrawn.**

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